



CITIZENS AIRPORT ADVISORY COMMITTEE
Paso Robles Municipal Airport

MINUTES

Thursday, June 24, 1999 @ 7:30 PM
Airport Office ——— 4912 Wing Way

A. CALL TO ORDER

1. Roll Call

Present: Committeemembers Barksdale, Cromwell, Corippo, Caskey, Morton, Miller
Alternate, Mr. Rose
Absent: Mr. Gleim
City Council: Lee Swanson
Planning
Commission: Nick Ferravanti
Staff: John McCarthy, Roger Oxborrow

2. Review of Previous Minutes:

Minutes of April 22, and May 11, 1999, reviewed and approved as presented.

B. PUBLIC COMMENT

None

C. DISCUSSION ITEMS

1. Legal Review - Deputy City Attorney

Deputy City Attorney, Jon Seitz, is introduced to the Committee. His presentation responds to questions that have been previously posed regarding the operating parameters of the Committee and their limitations with respect to current laws and regulations. Mr. Seitz addresses recent changes in the Brown Act and the practical aspects of operating within that directive. He also discusses Conflict of Interest, as defined in the Fair Political Practices guidelines, and how they apply to the members of the Committee. He responds to questions. He offers suggestions on procedural matters that the Committee might consider, in order to more streamline the manner in which some of the committee business is conducted. No Committee action is taken.

2. Airport Terminal - Architectural Review

Staff provides background on the direction taken to develop the first conceptual ideas for the design of the new terminal building. The primary architect, Mr. Fred Sweeney is introduced. He also outlines the parameters and objectives he has worked under to achieve the product which is presented. Per the contract, he presents two alternatives for the building design. Each are met with approval by the Committee, but with suggestion for the combination of the attractive features in each into one design which is acceptable to all. After discussion, the architect receives the direction he needs to develop a final conceptual design. He asks to bring the completed product back to the Committee for their approval prior to presentation to the City Council for their review. A meeting date will be determined.

3. Operations Review

Staff updates the Committee on much of the current routine operations of the Airport.
No action was taken by the Committee.

D. COMMITTEE BUSINESS

Mr. Morton appoints a sub-Committee of Chuck Miller and Mac Gleim to assist in developing and prioritizing a list of items that can be included as items of future business to be reviewed by the Committee.

E. CALENDAR

Next Meeting: July 22, 1999

F. ADJOURN

10:10 PM



CITIZENS AIRPORT ADVISORY COMMITTEE

Paso Robles Municipal Airport

SPECIAL MEETING - MINUTES

Tuesday, July 13, 1999 @ 7:30 PM

Airport Office @ 4212 Wing Way

A. CALL TO ORDER

1. Roll Call

Present: Members Barksdale, Caskey, Corippo, Cromwell, Gleim, Morton;
Alternate - Mr. Rose
Absent: Mr. Miller
Staff: Roger Oxborrow

B. PUBLIC COMMENT None

C. DISCUSSION ITEMS

1. New Airport Terminal Design

Staff provides the Committee with a review of the process completed, thus far, in developing the conceptual design for the terminal. Fred Sweeney, project architect outlines the changes that the conceptual design has gone through, as a result of Committee input at the last meeting. The Committee reviewed the changes made and recommended acceptance of the proposed conceptual plan.

A motion by Mr. Corippo, seconded by Mr. Cromwell to accept the conceptual plan for the Airport Terminal building, as presented, passed unanimously.

2. Operations Review

Staff reported to the Committee of recent correspondence with the FAA wherein the FAA proposes to fund, through the AIP grant program (1) \$90,000 for the update of the Airport Master Plan, and (2) \$283,457.00 for the replacement/refurbishment of the High Intensity Lighting System (HIRL) on the main runway.

D. CALENDAR

Next Meeting: August 26, 1999

E. ADJOURN 8:15 PM

PASO ROBLES LIBRARY
BOARD OF TRUSTEES
1000 Spring Street
Paso Robles, CA 93446

July 8, 1999

1. Call to Order

The meeting was called to order by President Jim Damewood.

Members present: Jim Damewood, Pat Glancy Jim Knecht, Betsy Watson, Tom Hutchings.

Also present: Rudyard Stone, Barbara Dabul, First and Second Alternates; Barbara Partridge, Director, Library and Recreation Services, and; Annie Robb, Librarian.

2. Adoption of the Agenda

The motion passed to adopt the agenda.

3. Approval of Minutes

The motion passed to approve the minutes of June 10, 1999.

4. Public Comment

There was no public comment.

5. Library Academy

Annie reported the second class from the Library Volunteer Academy graduated with a very nice ceremony. Annie reported that she and Betsy Watson will be speaking about the academy when they go to the San Diego conference.

6. Midsummer Magic

Barbara reported over \$10,000 in cash has been given. Ticket sales are slow, but that is expected since there is generally an increase in sales immediately prior to the event. Barbara reported on the food service, the bands and dance floor and casino activities. Barbara also reported there is a money tree sponsor. Tickets are available at the Library, Chamber of Commerce and Centennial Park.

Annie discussed recent mailings advertising Midsummer Magic's *Puttin' on the Ritz*.

7. Children Summer Program

Annie reported that Julie had well over four hundred children sign up in the first week, and all activities are well attended. Annie did mention there is a controversy over the conference room capacity and it should be resolved soon. There was also a review of the monthly statistics.

Regarding the "Year of the Child", Annie reported that Midsummer Magic will help the Foundation meet their financial goal. Annie mentioned their next campaign will be directed towards technology and business, with a goal of raising approximately \$35,000. These funds will help purchase books and software geared towards business; upgrade

computers for public access, and; proposed purchase of 2 computers, 2 printers, a scanner and a digital camera. Training seminars and workshops may also be offered for use of the Internet and other related technological topics.

Barbara Partridge mentioned this would also be a good time for the Board to make a presentation to the City Council about the activities at the Library.

8. Harley Davidson Report

Barbara Partridge reported on the raffle of the Harley Davidson. It is to be a split between the Police Department and Library/Recreation Services. Tickets are on sale for \$25, or a book of 4 for \$100. Included in the book is an extra ticket that will go into a special drawing for cash. The goal is to sell a limited amount of 1200 tickets (300 books). This will increase the odds of winning and hopefully encourage sales. It was mentioned that there are community groups that would assist in the sales.

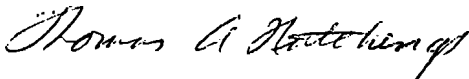
9. Other Business

Jim Damewood reported that he received a letter commending the Library. He desired staff to respond. Barbara Dabul reported an article in a MENSA newsletter about "Friends of the Library".

10. Adjournment

The Board adjourned to the next regularly scheduled meeting of August 12, 1999.

Respectfully submitted,



Thomas A. Hutchings
Secretary



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

LIBRARY & RECREATION SERVICES

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION ADVISORY COMMITTEE JULY 13, 1999

CALL TO ORDER

Meeting was called to order by Chairman Thorndyke

ROLL CALL

All members present except: Member Roach, Parham, Conway
Council representatives: Baron, Mecham
Staff: Barbara Partridge, Director, Charlotte Gorton,
Recreation Supervisor and Judy O'Neal, Admin. Sec.

PUBLIC COMMENTS - None

CONSENT AGENDA

- 1) Approved Minutes of June 8, 1999 meeting without comment.

DISCUSSION ITEMS

Public Art Policy - Alice Sparrow:

Valerie Warnke, Planning Commissioner, requested this item be moved. Member Thorndyke suggested we move to Item #6.

2) Oak Park Recreation Agreement - Chet Dotter:

Member Dotter gave a report on the Oak Park Recreation Program/HUD agreement to give the City \$25,500 for part-time staff salaries. Dotter wanted to go on record saying this in no way was a negative reflection on program coordinator Vicky Jeffcoach. She does a great job and needs help.

3) **Discussion of Parks and Recreation Dept. By-Laws - Brian Thorndyke:**

Director discussed checking the By-Laws to reflect change in membership numbers. Director would like an Adhoc Committee set up to review By-Laws, consisting of: Member Fairbairn, Sparrow and Director.

4) **Senior Programs - Carol Conway:**

On behalf of Member Conway, Director advised the City is moving along with the new Senior Citizen / Veterans Facility with a meeting set for Thursday, 7/15 at 10 a.m. Director has been working on providing number graphs on Senior Citizen activity/participation in the staff report to the City Council. Department senior programs have grown since our new Recreation Coordinator - Senior Citizens has taken the job. Discussed trip program, concerts in City Park.

5) **Barney Schwartz Park Update - Alice Sparrow:**

Member Dotter advised additional monies are needed for construction. Director advised Abel Maldonado, Congressman, has given the City \$250,000 to aide in the construction of Barney Schwartz Park. Member Fairbairn suggested a letter of thanks be written by Director to be signed by Chairman Thorndyke. Construction ground breaking is scheduled for the end of August and time frame is one year.

6) **Public Art Policy:**

Advisory Committee discussed the revised Draft Art Policy at great length. Member Fairbairn made a motion, second by Member Dotter, for the Director to re-draft this Art Policy to reflect that any proposal should be submitted to the Parks and Recreation Advisory Committee and then is submitted to the City Council for their approval. After further discussion, Member Fairbairn rescinded motion. Member Fairbairn made a motion, second by Berg, to re-draft the Art Policy to provide for review of Public Art in any City operated and owned facility and all applications directed to the Parks and Recreation Advisory Committee for their recommendation and then sent to the City Council for their comments. Motion was unanimously passed by voice vote, with Member Welch opposing.

ADHOC COMMITTEE COMMUNICATIONS - None

CITY COUNCIL COMMUNICATION - None

EXECUTIVE MANAGERS REPORT

7) High School Recreation Representative:

Charlotte Gorton, Recreation Supervisor, advised that a tour given earlier this year with for high school students with Kathy Smith, Track Coach, is interest in having a recreation representative from the Paso Robles High School. There would be one or two High School students to attend the Parks and Recreation Advisory Committee meetings to gather information. The Rec. Reps would help distribute recreation activities information to the high school students. A plan is underway to set up a bulletin board to post recreation activities to close the communication gap between the high school students and recreation programs.

Council member Mecham discussed the Paso Robles Youth Commission, which is a different concept pertaining to youth involvement in City government. Mecham, Lt Solomon, Partridge and Gorton will be creating an ordinance for Council's approval. If adopted, the ordinance will create a youth commission composed of high school students to advise City Council of issues pertaining to youth

8) Use of Facility Fee Structure:

Director advised that Paso Robles School District staff and Recreation Division staff have been crafting a streamlined process for public facilities use. Charlotte Gorton advised that at present, the fee structures of the City and School District are different and, if standardized, will benefit the City, School District and general public.

9) Cost Allocation Plan:

Consultant has been contracted by the City to determine costs of individual programs of all city departments.

10) Summer Recreation:

Director advised the summer recreation programs are very successful. Both swimming pools have been at maximum capacity on very hot days, swim lessons are full or nearly full, there have been two well-attended summer basketball camps for children, YMCA Summer Day Camp is doing very well as well as Kinder Kids, a day camp for pre- and primary-school aged children. Andrew Merchant, Recreation Coordinator, has started a new summer softball league with six teams that will run for five weeks.

WRITTEN COMMUNICATIONS - None

ADVISORY BODY COMMUNICATIONS - None

UNSCHEDULED MATTERS:

Bob Thon

Showed "The Crush", a bronze metal figurine done by Elizabeth MacQueen. He discussed the plan to unveil the 12 foot statue at the year 2000 Wine Festival in Paso Robles if the piece is accepted by the City Council. (Art policy is pending.) Advisory members asked about the maintenance of this statue and changing the costume to reflect modern/regional attire.

11) **Skateboard Park:**

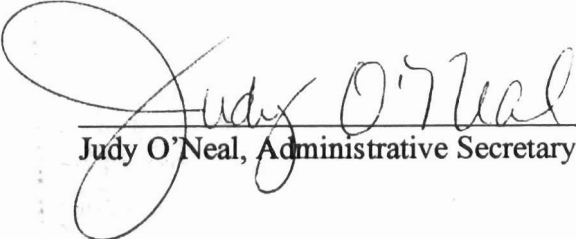
Comments received from Councilman Mecham, Councilman Baron and Member Berg regarding of the skate park. Phase II will be built first and Phase I (the entrance) following. Member Berg advised there is a skateboard meeting on Thursday, July 15, 1999.

ADJOURNMENT:

Member Thorndyke made a motion, second by Member Welch, to adjourn meeting at 5:30 p.m. Motion unanimously passed. The next month's regular meeting of the Parks and Recreation Advisory Committee is on Tuesday, August 10, 1999 at 4:00 p.m. at Centennial Park, Conference Room, 600 Nickerson Drive, Paso Robles.

Deadline for submitting items for the next regular Parks and Recreation Advisory Committee Agenda is Friday, July 23, 1999

Respectfully submitted,



Judy O'Neal, Administrative Secretary

PIONEER MUSEUM

Board Minutes - August 12, 1999

The regular monthly meeting of the Board of Directors was called to order by president Dr. Bob Bryant at 7:00 p.m. at the museum. Other board members present were Jean Sudden, Byby Root, Keith Tarwater, Les Hoffman, Paul Ernst, Rod Reuting, Tom Flynn, Steve Cichorsky, Joyce Sommers, Gary McMaster, Milene Radford and guest Kate Davis (representing the proposed skate park).

Skate park Fund-raiser Barbecue Saturday, August 21, at Pioneer Park: Kate Davis met with Bonnie Nelson and Byby Root and reported on their meeting and what had been done so far. The hot dogs will be sold for \$2.00 and hamburgers for \$3.00 (with chips), sodas \$1.00 each, Culligan is providing free water. Bob will be responsible for a barbecue pit, Byby will provide wood, Kate will handle the advertising, Paul will help barbecue for the first couple of hours, Gary will also help. It was moved by Byby, seconded by Keith, that we authorize an expenditure of up to \$150.00 up front. Approved. This money will be paid back out of the proceeds. All profit will go to the Paso Robles Skate Association.

Financial: Financial reports were distributed and discussed. The current total in checking and savings is \$24,984.82.

Anne Sefton has donated a tremendous amount of time on the current edition of *The Pioneer Pages* (as well as past issues). To help reimburse her for paper and ink cartridges on her printer, it was moved by Paul, seconded by Keith, that we give her \$50.00 and a tote bag or sweat shirt. Passed.

Curator Report: Byby submitted a written report outlining the two main accomplishments for the past six months: the fund for the new male mannequin ("Naked Man Fund") which arrived this week and the Centerpiece Display.

There were 285 visitors for July. Byby has been in contact with Judy at Judy's Sewing and Craft Museum in Morro Bay and she is willing to help us. Byby reported that the museum will have to pay about \$2,000 for the 500 books which she and Hy are working on. So far, \$1,000 has been donated for the project.

Old Business:

Construction of Addition: Bob reported that Jess will help on the addition. The poles have been unloaded and will be set on Saturday. The Kiwanis will help as well as other help would be appreciated. After the poles are set then Frank O'Connor can get the concrete poured. Paul said he might be able to help, as well as Tom.

Reproduction of Old Films: Reliable transportation to transport the old museum films to the Los Angeles area has been a problem for Steve, so it was moved by Paul, seconded by Gary, that we authorize Steve to rent a car to take the films down. Passed. (This would be a 24-hour trip costing less than \$100.)

Paso Gathering: Steve has put a message on the answering machine for the Gathering. This year we will order 600 posters and everyone's help will be needed to help distribute them.

New Business:

Tractor: The donation of a tractor has been made and Paul will contact David Barlogio so they can check it out.

Lights: The swim club (who used our parking lot as a fund-raiser for parking during the fair) suggested the need for outside lights at the entrance. Also the need for dependable lights for the flagpole was brought up by the board. Paul will see if he can do something about making it possible to open the entrance gate easier. *[Thank you, Paul!]*

Pioneer Day, Oct. 9: Byby suggested Toss Dusi be contacted to demonstrate making ropes with twine. Milene will contact him. Paul will be charge of branding. The Kiwanis are in favor of moving the pet parade to the Pioneer Museum grounds and having it in the afternoon. Milene will contact Terry Minshull about food. Jerry Perney will play at the museum.

Twisselman Books: The new shipment of Henry's book, *Don't Get Me Started*, will be delivered to the Farm Supply and then transferred to the museum.

Doorbell: Steve installed a doorbell button on the left side of the main entrance, so if someone is at the museum working alone and expecting someone to come, the visitor can ring the bell.

Wagon: Jean will contact Mike Short regarding a wagon question.

Walter Bonnheim's book: Copies of this 1975 book are available for us to sell for \$30.00 each. The consensus was that the price was a bit high, and for us to handle the book, we would need to add \$5.00 to that price. They are also being made available to the P.R. Historical Society and they would need to be sold for the same price. Jean will handle this.

Fair Hours: Joyce suggested that the museum be open each day during the fair.

Magnets: The \$35.00 worth of hand-crafted refrigerator magnets have arrived and will be sold for \$4.00 each.

Oldest Building? A museum visitor recently asked, "What is the oldest building in town?" If you know, tell Jean.

Garden Hoe: Les' third hoe is missing! Also a long hose.

Wheelchair: Tom will donate one.

Tables: Steve will get more tape to label the newest tables.

Paderewski tape: Paul suggested that the narrative is a little too long. People just don't stop and listen to the whole thing.

Pioneer Pages: We have been purchasing 500 books, but for approximately \$200 more we can buy another 250 copies. It was moved by Paul, seconded by Byby, that we order 750 books this year. Passed.

The meeting was adjourned at approximately 9:20 p.m.

Respectfully submitted,



Milene F. Radford
Board Secretary

Next Board Meeting: Thursday, Sept. 9, 1999, at 7:00 p.m.

